

***HIGHLAND LAKES  
COMMUNITY DEVELOPMENT DISTRICT***

***Advanced Board Package***

***Regular Meeting and Budget Public Hearing***

***Tuesday  
September 6, 2016***

***5:30 p.m.***

***At:***

***Residence Inn  
2101 Northpointe Parkway  
Lutz, Florida***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

# Highland Lakes Community Development District

---

Development Planning and Financing Group  
15310 Amberly Drive, Suite 175, Tampa, Florida 33647  
Phone: 813-374-9105

Board of Supervisors  
**Highland Lakes Community  
Development District**

Dear Board Members:

The Regular Meeting and Budget Public Hearing of the Highland Lakes Community Development District is scheduled for **Tuesday, September 6, 2016 at 5:30 p.m.** at the Residence Inn, 2101 Northpointe Parkway, Lutz, Florida, 33558.

*The advanced copy of the agenda for the meeting is attached, along with associated documentation for your review. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.*

The balance of the agenda is routine in nature. In the meantime if you have any questions, please contact me.

Sincerely,

Paul Cusmano  
District Manager

# HIGHLAND LAKES COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: **September 6, 2016**  
Time: 5:30 p.m.  
Location: Residence Inn  
2101 Northpointe Parkway  
Lutz, Florida 33558

Conference Call No.: (563) 999-2090  
Code: 686859#

## *AGENDA*

### **I. Roll Call**

### **II. Audience Comments**

### **III. Consent Agenda**

- A. Consideration and Approval of the June 7, 2016 Minutes Exhibit 1

### **IV. Business Matters**

- A. 2016-2019 Budget Public Hearing Exhibit 2  
1. Open Public Hearing  
2. Review of the 2016-2019 Budget  
3. Public Comment & Testimony  
4. Close Public Hearing
- B. Consideration and Adoption of Resolution 2016-04, Annual Appropriation Resolution Adopting the Fiscal Year 2016-2019 Budget Exhibit 3
- C. Consideration and Approval of the 2016-2019 Developer Budget Funding Agreement Exhibit 4
- D. Consideration and Approval of the Operation and Maintenance Promissory Note Exhibit 5
- E. Consideration of Resolution 2016-05 Designation of Officers Paul Cusmano as Secretary Exhibit 6
- F. Consideration of the Fiscal Year 2016-2017 Meeting Schedule Exhibit 7

**V. Staff Reports**

A. District Manager

B. Attorney

C. District Engineer

**VI. Supervisors Requests**

**VII. Audience Questions and Comments on Other Items**

**VIII. Adjournment**

# EXHIBIT 1

**MINUTES OF MEETING  
HIGHLAND LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

A Meeting of the Board of Supervisors of the Highland Lakes Community Development District was held on Tuesday, June 7, 2016, at 9:00 a.m. at Residence Inn, 2101 Northpointe Parkway, Lutz, Florida.

**FIRST ORDER OF BUSINESS – Roll Call**

Ms. Ramnarine called the meeting to order.

Present and constituting a quorum were:

Mike Lawson	Board Supervisor, Chairman
Doug Draper	Board Supervisor, Vice Chairman
Lori Price	Board Supervisor, Assistant Secretary

Also present were:

Nandra Ramnarine	District Manager
John Vericker	District Counsel (via phone)

**SECOND ORDER OF BUSINESS – Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS – Business Matters**

**A. Consideration of Resolution 2016-1 Designation of Officers**

Ms. Ramnarine presented Resolution 2016-1 Designation of Officers and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted Resolution **2016-1** Designation of Officers, for the Highland Lakes Community Development District.

**B. Review and Discussion of the FY 2017-2019 Proposed Budget**

Ms. Ramnarine presented the FY 2017-2019 Proposed Budget and asked for comments or questions.

**C. Consideration of Resolution 2016-2 Approving the FY 2017-2019 Proposed Budget and Setting the Public Hearing**

Ms. Ramnarine presented Resolution 2016-2 Approving the FY 2017-2019 Proposed Budget and Setting the Public Hearing and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted Resolution 2016-2 Approving the FY 2017-2019 Proposed Budget and Setting the Public Hearing for the Highland Lakes Community Development District.

**D. Consideration of Resolution 2016-3 Setting the Landowners Election Date, Time & Location**

On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted Resolution 2016-3 Setting the Landowners Election Date, Time, & Location, for the Highland Lakes Community Development District.

**FOURTH ORDER OF BUSINESS – Staff Reports**

**A. Manager**

There being none, next item followed.

**B. Attorney**

There being none, the next item followed.

**C. Engineer**

There being none, the next item followed.

**FIFTH ORDER OF BUSINESS – Public Comments**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS – Supervisor Requests**

There being none, next item followed.

**SEVENTH ORDER OF BUSINESS – Adjournment**

On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adjourned the meeting of the Board of Supervisors for the Highland Lakes Community Development District.

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title:  Secretary     Assistant Secretary

\_\_\_\_\_  
Printed Name

Title:  Chairman     Vice Chairman

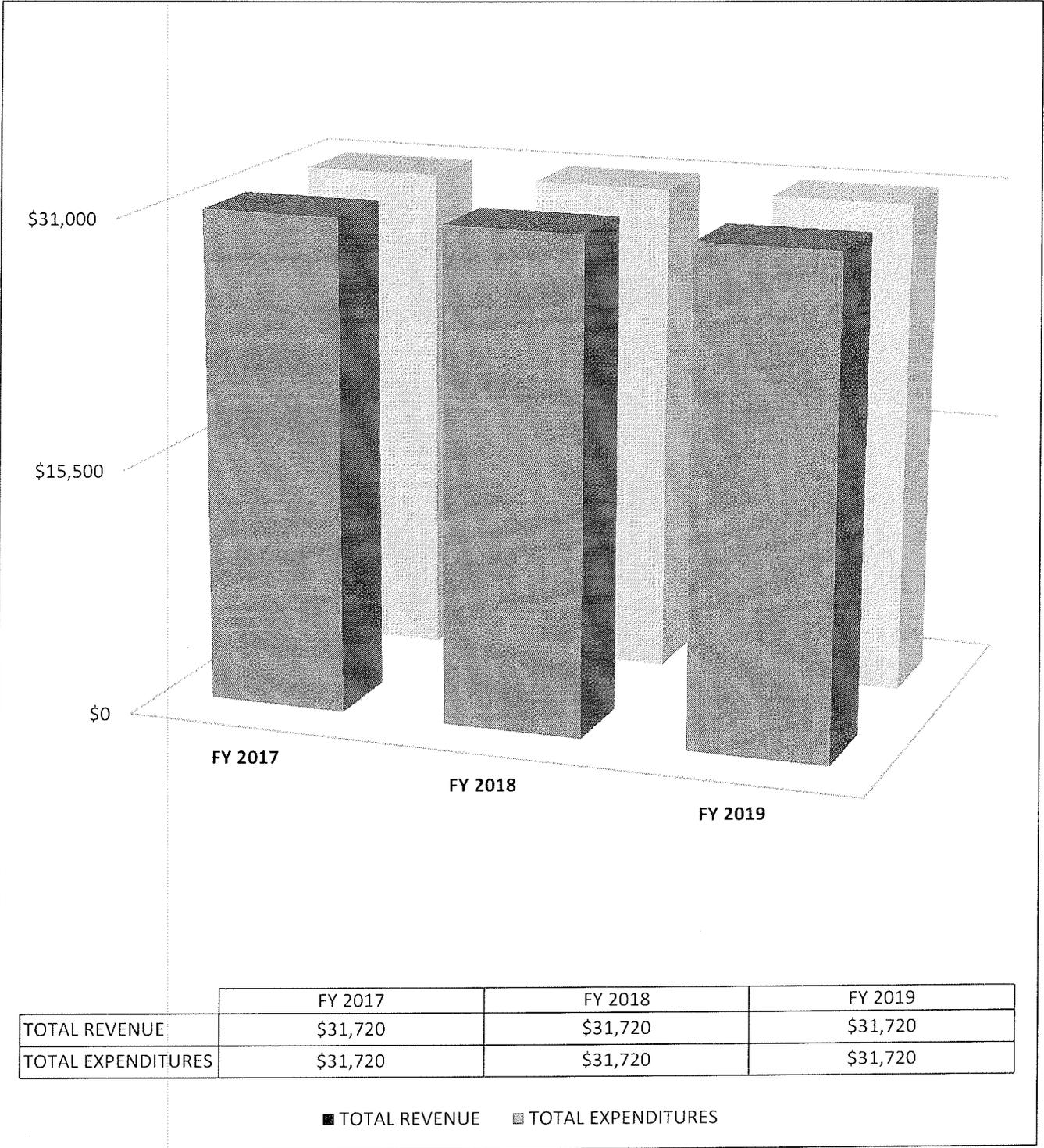
# EXHIBIT 2

**STATEMENT 1  
 HIGHLAND LAKES CDD  
 MULTI FISCAL YEAR PROPOSED BUDGET  
 GENERAL FUND (O&M)**

	<b>FY 2017 PROPOSED BUDGET</b>	<b>FY 2018 TO FY 2019 PROPOSED BUDGET</b>
<b>I. REVENUE:</b>		
ASSESSMENT-DEVELOPER CONTRIBUTIONS	\$ 31,720	\$ 63,440
INTEREST	-	-
<b>TOTAL REVENUE</b>	<b>31,720</b>	<b>63,440</b>
<b>II. EXPENDITURES:</b>		
MANAGEMENT CONSULTING SERVICES	5,000	10,000
COORDINATION SERVICES	24,000	48,000
LEGAL SERVICES	1,000	2,000
WEBSITE ADMINISTRATION	720	1,440
MISCELLANEOUS	1,000	2,000
<b>TOTAL EXPENDITURES</b>	<b>31,720</b>	<b>63,440</b>
<b>III. EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>-</b>
FUND BALANCE - BEGINNING	-	-
<b>FUND BALANCE - ENDING</b>	<b>\$ -</b>	<b>\$ -</b>

**STATEMENT 2  
 HIGHLAND LAKES CDD  
 MULTI FISCAL YEAR PROPOSED BUDGET  
 GENERAL FUND (O&M) - REVENUE AND EXPENDITURES**

0



STATEMENT 4  
 HIGHLAND LAKES CDD  
 MULTI FISCAL YEAR PROPOSED BUDGET  
 CONTRACT SUMMARY  
 1/0/1900

FINANCIAL STATEMENT CATEGORY	SERVICE PROVIDER (VENDOR)	SERVICE PROVIDED	CONTRACT/ AGREEMENT YES/NO	ANNUAL AMOUNT OF CONTRACT	MONTHLY OR QUARTERLY AMOUNT OF CONTRACT	PAYMENT SCHEDULE	COMMENTS (SCOPE OF SERVICE)
REVENUE:							
ASSESSMENTS-DEVELOPER							
EXPENDITURES ADMINISTRATIVE:							
MANAGEMENT CONSULTING SRVS	DPPG	DISTRICT MANAGEMENT	YES				INCLUDES: DM, RECORDING& GENERAL ACCOUNTING
GENERAL ADMINISTRATIVE-OFFICE	DPPG	OFFICE EXPENSES	YES				
MISCELLANEOUS							
AUDITING		ANNUAL AUDIT	YES			ANNUALLY	CHANGED TO \$2,750 FOR FY 2011 AUDIT.
INSURANCE (Liability, Property & Casualty)	PGIT	DISTRICT INSURANCE (LIABILITY, PROPERTY & CASUALTY)	YES	\$ 5,000.00		ANNUALLY	
REGULATORY AND PERMIT FEES	FL DEPART. OF COMMUNITY AFFAIRS	SPECIAL DISTRICT ANNUAL FILING FEE	REQUIRED	\$ 175.00		ANNUALLY	
LEGAL ADVERTISEMENTS	THE LEDGER	PUBLIC NOTICE				RANDOM	
ENGINEERING SERVICES		DISTRICT ENGINEER				RANDOM	
LEGAL SERVICES	STRALEY & ROBIN	DISTRICT ATTORNEY	YES			RANDOM	

# EXHIBIT 3

## **RESOLUTION 2016-04**

**THE ANNUAL APPROPRIATION RESOLUTION OF THE  
HIGHLAND LAKES COMMUNITY DEVELOPMENT  
DISTRICT (THE “DISTRICT”) RELATING TO THE  
ANNUAL APPROPRIATIONS AND ADOPTING THE  
BUDGET FOR THE FISCAL PERIOD BEGINNING  
OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2019;  
APPROVING A BUDGET FUNDING AGREEMENT; AND  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager submitted to the Board of Supervisors (the “Board”) a proposed budget for the Fiscal Years 2016/2017, 2017/2018 and 2018/2019 (hereinafter referred to as the “Fiscal Year 2016 through 2019”), , consistent with the provisions of Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the proposed budget and any proposed long-term financial plan or program of the District for future operations (the “Proposed Budget”), the District Manager filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

**WHEREAS**, the Board set September 6, 2016, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1, the Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal period and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal period; and

**WHEREAS**, in order to fully bund the Budget, the Board desires to approve the Budget Funding Agreement attached in **Exhibit “A”**.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HIGHLAND LAKES COMMUNITY DEVELOPMENT DISTRICT:**

**Section 1. Budget**

- a. That the Board has reviewed the District Manager’s Proposed Budget, a copy of which is on file with the office of the District Treasurer, the office of the Recording Secretary, and the District Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. That the District Managers Proposed Budget, attached hereto as **Exhibit “B”**, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2015/2016 and/or revised projections for Fiscal Year 2016 through 2019.
- c. That the adopted budget, as amended, shall be maintained in the office of the District Treasurer and the District Recording Secretary and identified as The Budget for the Highland Lakes Community Development District for the Fiscal Year Beginning on October 1, 2016 and Ending September 30, 2019, as Adopted by the Board on September 6, 2016.

## **Section 2. Appropriations**

There is hereby appropriated out of the revenues of the District, for the fiscal period beginning October 1, 2016, and ending September 30, 2019, the sum of \$\_\_\_\_\_ to be raised by a Budget Funding Agreement, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year.

## **Section 3. Supplemental Appropriations**

The Board may authorize by resolution, supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal period as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget amount to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget

appropriation for the receiving program. The District Manager or Treasurer must establish administrative procedures which require information on the request forms proving that such transfer requests comply with this section.

**Section 4. Budget Funding Agreement**

The Budget Funding Agreement attached as **Exhibit “A”** is hereby approved in order to fund the budget for Fiscal Year 2016 through 2019.

Introduced, considered favorably, and adopted this 6th day of September, 2016.

**ATTEST:**

**HIGHLAND LAKES COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Assistant Secretary

By: \_\_\_\_\_  
Michael Lawson  
Chair of the Board of Supervisors

**Exhibit A: Budget Funding Agreement**  
**Exhibit B: FY 2016 through 2019 Budget**

# EXHIBIT 4

**Budget Funding Agreement**  
Fiscal Years 2016/2017, 2017/2018 and 2018/2019

This Agreement is made and entered into this 6th day of September, 2016, by and between the **Highland Lakes Community Development District**, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, and located in the city of Dade City, Florida (hereinafter "**District**"), and **Dune FL Land I Sub LLC**, a Delaware limited liability company (hereinafter "**Developer**").

**Recitals**

**WHEREAS**, the District is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes and located in the city of Dade City, Florida, (the "**City**") for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure ; and

**WHEREAS**, the District, pursuant to Chapter 190, Florida Statutes, is authorized to levy such taxes, special assessments, fees and other charges as may be necessary in furtherance of the District's activities and services; and

**WHEREAS**, Developer presently owns real property within the District, which property will benefit from the timely construction and acquisition of the District' s facilities, activities and services and from the continued operations of the District; and

**WHEREAS**, the District is adopting its general fund budget for three Fiscal Years 2016/2017, 2017/2018 and 2018/2019, commencing on October 1, 2016 and concludes on September 30, 2019 (hereinafter referred to as the "Fiscal Year 2016 through 2019"); and

**WHEREAS**, the District will need a funding mechanism to enable it to proceed with its operations and services during Fiscal Year 2016 through 2019, as described in **Exhibit "A"** attached hereto; and

**WHEREAS**, the Developer desires to provide such funds, as are necessary, to the District to proceed with its operations and services for Fiscal Year 2016 through 2019, as described in Exhibit "A" and as may be amended from time to time by the District, in consideration of a Promissory Note (the "**Note**") from the District, in the form attached hereto as **Exhibit "B"**, subject to the conditions set forth in the Note, for the actual operations and maintenance costs funded by Developer.

**NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:**

1. The District shall execute and deliver the Note to the Developer.
2. The Developer agrees to make available to the District the monies necessary for the operation of the District as called for in the budget attached hereto as Exhibit "A",

(and as Exhibit "A" may be amended from time to time), within thirty (30) days of written request by the District. The funds shall be placed in the District's general checking account. These payments by the Developer are made by the Developer in lieu of taxes, fees, or assessments which might otherwise be levied or imposed by the District. The District will reimburse the Developer for the advances made pursuant to this Agreement as described in the Note.

3. The parties hereto recognize that a portion of the aforementioned operating expenses may be required in support of the District's effort to implement its capital improvements program which are to be financed in the form of note(s), bond(s) or future developer advances and as such may be considered to be reimbursable expenses. The District agrees that upon the issuance of its note(s) or bonds(s) that there will be included an amount sufficient to reimburse the Developer for all of the advances made pursuant to this Agreement and such reimbursement will be made within thirty (30) days of receiving the proceeds of the note(s) or bond(s).
4. The reimbursement of the advances made by Developer pursuant to this Agreement will not include any interest charge so long as the District proceeds in a timely fashion to collect its special assessments or obtain its note(s) or bond(s), but in no event later than \_\_\_\_\_, \_\_\_\_\_; provided, however, if such reimbursement is not made to Developer in full by such date, then interest at the annual rate of \_\_\_% shall accrue on the balance thereafter until the proceeds are received by the District and the applicable proceeds are paid as reimbursement to Developer as herein provided.
5. This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement. Amendment to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both of the parties hereto.
6. The execution of this Agreement has been duly authorized by the appropriate body or official of all parties hereto, each party has complied with all the requirements of law, and each party has full power and authority to comply with the terms and provisions of this instrument; provided, however, if such reimbursement is not made to Developer in full by such date, then interest at the rate of \_\_\_% shall accrue on the balance thereafter.
7. This Agreement may be assigned, in whole or in part by either party only upon the written consent of the other. Any purported assignment without such written consent shall be void.
8. A default by either party under this Agreement that remains uncured after ten (10) days prior written notice shall entitle the other to enforce this Agreement including the ability of the District to enforce any and all payment obligations under this Agreement through the imposition and enforcement of a contractual or other lien on property owned by the Developer.

9. In the event that either party is required to enforce this Agreement by court proceedings or otherwise, then the parties agree that the prevailing party shall be entitled to recover from the other all costs incurred, including reasonable attorneys' fees and costs for, trial alternative dispute resolution, or appellate proceedings.
10. This Agreement is solely for the benefit of the formal parties herein and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party hereto. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof; and all of the provisions , representations, covenants and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties hereto and their respective representatives, successors and assigns.
11. This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida.
12. This Agreement has been negotiated fully between the parties as an arm's length transaction. The parties participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen and selected the language, and the doubtful language will not be interpreted or construed against any party.
13. The Agreement shall be effective after execution by both parties hereto.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

Attest:

**Highland Lakes Community  
Development District**

\_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Michael Lawson  
Chairman of the Board of Supervisors

**DUNE FL LAND I SUB LLC**  
a Delaware limited liability company

By: Dune FL Land I, LLC,  
a Delaware limited liability company  
as its managing member

By: WTRG MEMBER, LLC,  
a Delaware limited liability company,  
as its Administrative Member

By: Hawk Portfolios Holdings, LLC,  
a Florida limited liability company  
as its Administrative Member

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
Witness

**Exhibit "A" – Fiscal Year 2016 through 2019 General Fund Budget**  
**Exhibit "B" – Promissory Note**

# EXHIBIT 5

**HIGHLAND LAKES  
COMMUNITY DEVELOPMENT DISTRICT  
OPERATIONS AND MAINTENANCE  
PROMISSORY NOTE**

**Owner:** Dune FL Land I Sub LLC (the “Owner”)

**Principal Amount (not to exceed):** \$ \_\_\_\_\_

**Effective Date:** October 1, 2016

**Maturity Date:** September 30, 2019

The **Highland Lakes Community Development District**, a community development district duly created, established and existing pursuant to Chapter 190, Florida Statutes (the “**District**”), for value received, hereby promises to pay to the Owner set forth above, or its successors or assigns, the principal amount as shown above, in a single installment, which shall become due and payable when the funds from the District’s operation and maintenance special assessments (“**Special Assessments**”) become legally available under the terms of the Budget Funding Agreement dated September 6, 2016, (the “**Agreement**”); provided, however, that the principal amount becoming due hereunder shall not exceed the actual operations and maintenance costs. Interest on this Promissory Note (“**Note**”) shall be computed on the basis of a 360-day year of twelve 30-day months. This Note is given to finance the operations and maintenance costs.

This Note is a limited obligation of the District. The District agrees that within sixty (60) days of receiving the proceeds of the collection of the Special Assessments the District will reimburse the Developer for the advances made pursuant to this Note and the Agreement.

This Note is issued under and pursuant to the Constitution and laws of the State of Florida, particularly Chapter 190, Florida Statutes and other applicable provisions of law. This Note is issued with the intent that the laws of the State of Florida shall govern its construction.

This Note shall have all the qualities and incidents, including negotiability, of investment securities within the meaning and for all the purposes of the Uniform Commercial Code of the State of Florida. This Note may not be assigned by Owner without the written consent of the District, not to be unreasonably withheld or conditioned.

All acts, conditions and things required by the Constitution and laws of the State of Florida and the ordinances and resolutions of the District to happen, exist and be performed precedent to and in the issuance of this Note have happened, exist and have been performed as so required.

The District hereby waives presentment for payment, demand, protest, notice of protest and notice of dishonor, and expressly agrees to remain and continue to be bound for the payment of the principal provided for by the terms of this Note, or for the payment of said principal, or any change or changes in the amount or amounts agreed to be paid under or by virtue of the obligation to pay provided for in the Note, and the District waives all and every kind of notice of such change or changes, and agrees that the same may be made without the joinder of the District.

THIS NOTE SHALL NOT BE DEEMED TO CONSTITUTE A GENERAL DEBT OR A PLEDGE OF THE FAITH AND CREDIT OF THE DISTRICT, OR A DEBT OR PLEDGE OF THE FAITH AND CREDIT OF THE STATE OF FLORIDA OR ANY POLITICAL SUBDIVISION THEREOF WITHIN THE MEANING OF ANY CONSTITUTIONAL, LEGISLATIVE OR CHARTER PROVISION OR LIMITATION, AND IT IS EXPRESSLY AGREED BY THE OWNER OF THIS NOTE THAT SUCH OWNER SHALL NEVER HAVE THE RIGHT, DIRECTLY OR INDIRECTLY, TO REQUIRE OR COMPEL THE EXERCISE OF THE AD VALOREM TAXING POWER OF THE DISTRICT OR ANY OTHER POLITICAL SUBDIVISION OF THE STATE OF FLORIDA OR TAXATION IN ANY FORM ON ANY REAL OR PERSONAL PROPERTY FOR THE PAYMENT OF THE PRINCIPAL ON THIS NOTE.

**IN WITNESS WHEREOF**, the Highland Lakes Community Development District has caused this Note to bear the signature of the Chair or Vice Chair of its Board of Supervisors and the official seal of the District to be impressed or imprinted hereon and attested by the signature of the Secretary to the Board of Supervisors.

**Attest:**

**Highland Lakes  
Community Development District**

By: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair/Vice Chair of the Board of Supervisors

# Exhibit 6

RESOLUTION 2016-05

A RESOLUTION DESIGNATING OFFICERS OF THE  
HIGHLAND LAKES COMMUNITY DEVELOPMENT  
DISTRICT

WHEREAS, the Board of Supervisors of the Highland Lakes Community Development District during the business meeting held on September 6, 2016 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF HIGHLAND LAKES COMMUNITY  
DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

<u>Mike Lawson</u>	Chairman
<u>Doug Draper</u>	Vice Chairman
<u>Paul Cusmano</u>	Secretary
<u>Patricia Comings- Thibault</u>	Treasurer
<u>Maik Aagaard</u>	Assistant Treasurer
<u>Carolyn Stewart&amp; Janet Johns</u>	Assistant Secretary
<u>Lori Price</u>	Assistant Secretary
<u>Ted Sanders</u>	Assistant Secretary
_____	Assistant Secretary

2. That this resolution supersedes all previous resolutions and motions designating, electing or appointing officers adopted by the Board of Supervisors of the Highland Lakes Community Development District and are hereby declared null and void.

Adopted this 6th day of September, 2016.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Title:

- Secretary
- Assistant Secretary

Title:

- Chairperson
- Vice Chairperson

# EXHIBIT 7

**Notice of Meeting Schedule  
Fiscal Year 2017  
Highland Lakes Community Development District**

As required by Chapters 189 and 190 of Florida Statutes, notice is hereby given that the Fiscal Year 2017 regular meetings of the Board of Supervisors of the Highland lakes Community Development District are scheduled to be held on the first Tuesday of every month at 9:00 a.m. in a conference room of the Residence Inn, 2101 Northpoint Parkway, Lutz, Florida as follows (exceptions noted below):

October 4, 2016  
November 1, 2016  
December 6, 2016  
January 3, 2017  
February 7, 2017  
March 7, 2017  
April 4, 2017  
May 2, 2017 – **6:00 p.m.**  
June 6, 2017  
July 6, 2017  
August 1, 2017 – **6:00 p.m.**  
September 5, 2017

The meeting is open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that any interested person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District's Management Company, Development Planning & Financing Group at 813-374-9105. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office at least two (2) business days prior to the date of the hearing and meeting.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.



### **Real Estate Consulting Services:**

Land Secured Public Financing  
School District  
Reimbursement and Credit  
Fiscal Impact  
Service Districts  
Municipal District Services  
Development Impact Fee  
Redevelopment District  
Affordable Housing Financing  
Other Public Financing  
Compliance  
Entitlement Analysis  
Cash Flow Feasibility Analysis

Disclosure Services  
Engineering Services  
Project Management Services  
Capital Markets Group  
Property Tax Appeals  
CDD Management Services  
Look Back Diagnostic Review  
Lender Services  
Asset Management Services  
Portfolio Management Services  
Economic Impact  
Market Analysis

**[www.dpf.com](http://www.dpf.com)**

#### **Orange County, CA**

27127 Calle Arroyo, Suite 1910  
San Juan Capistrano, CA 92675  
P: (949) 388-9269  
F: (949) 388-9272

#### **Sacramento, CA**

4380 Auburn Blvd.  
Sacramento, CA 95841  
P: (916) 480-0305  
F: (916) 480-0499

#### **Las Vegas, NV**

3277 E. Warm Springs Road,  
Suite 100  
Las Vegas, NV 89120  
P: (702) 478-9277  
F: (702) 629-5497

#### **Boise, ID**

950 West Bannock, 11th Floor  
Boise, ID 83702  
P: (208) 319-3576  
F: (208) 439-7339

#### **Phoenix, AZ**

3302 East Indian School Road  
Phoenix, AZ 85018  
P: (602) 381-3226  
F: (602) 381-1203

#### **Austin, TX**

8140 Exchange Drive  
Austin, TX 78754  
P: (512) 732-0295  
F: (512) 732-0297

#### **Orlando, FL**

1060 Maitland Center Commons,  
Suite 340  
Maitland, FL 32751  
P: (321) 263-0132  
F: (321) 263-0136

#### **Tampa, FL**

15310 Amberly Drive, Suite 175  
Tampa, FL 33647  
P: (813) 374-9104  
F: (813) 374-9106

#### **Research Triangle, NC**

1340 Environ Way, Suite 328  
Chapel Hill, NC 27517  
P: (919) 321-0232  
F: (919) 869-2508

#### **Charleston, SC**

4000 S. Faber Place Drive, Suite 300  
N. Charleston, SC 29405  
P: (843) 277-0021  
F: (919) 869-2508