

1  
2  
3 **MINUTES OF MEETING**  
4 **HIGHLAND LAKES**  
5 **COMMUNITY DEVELOPMENT DISTRICT**

6 A Meeting of the Board of Supervisors of the Highland Lakes Community Development District  
7 was held on Tuesday, September 6, 2016, at 5:30 p.m. at Residence Inn, 2101 Northpointe Parkway,  
8 Lutz, Florida.

9  
10 **FIRST ORDER OF BUSINESS – Roll Call**

11 Mr. Cusmano called the meeting to order.

12 Present and constituting a quorum were:

13 Mike Lawson	Board Supervisor, Chairman
14 Doug Draper	Board Supervisor, Vice Chairman
15 Lori Price	Board Supervisor, Assistant Secretary

16 Also present were:

17 Paul Cusmano	District Manager
18 Vivek Babbar	District Counsel ( <i>via phone</i> )

19  
20 **SECOND ORDER OF BUSINESS – Audience Comments**

21 There being none, the next item followed.

22  
23  
24 **THIRD ORDER OF BUSINESS – Consent Agenda**

25  
26 **A. Consideration and Approval of the June 7, 2016 Minutes**

27 Mr. Cusmano presented the June 7, 2016 Minutes and asked for comments or questions.

28  
29  
30 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board  
31 approved the June 7, 2016 Minutes for the Highland Lakes Community Development District.

32  
33 **FOURTH ORDER OF BUSINESS – Business Matters**

34  
35 **A. 2016-2019 Budget Public Hearing**

36  
37 **1. Open Public Hearing**

38 Mr. Cusmano requested a motion to open the Public Hearing.

39  
40  
41 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board opened  
42 the Public Hearing for the Highland Lakes Community Development District.

43  
44 **2. Review of the 2016-2017 Budget**

45 Mr. Cusmano presented the 2016-2017 Budget and asked for comments or questions.  
46  
47

48                   **3.       Public Comment & Testimony**

49  
50                   There being none, next item followed.

51  
52                   **4.       Close Public Hearing**

53  
54                   Mr. Cusmano requested a motion to close the Public Hearing.

55  
56                   On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board closed  
57                   the Public Hearing for the Highland Lakes Community Development District.

58  
59                   **B.       Consideration and Adoption of Resolution 2016-04 Annual Appropriation**  
60                   **Resolution Adopting the FY 2016-2019 Budget**

61  
62                   Mr. Cusmano presented Resolution 2016-04 Annual Appropriation Resolution Adopting the FY  
63  
64                   2016-2019 Budget and asked for comments or questions.

65  
66                   On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted  
67                   Resolution **2016-04** Annual Appropriation Resolution Adopting the FY 2016-2019 Budget for the  
68                   Highland Lakes Community Development District.

69  
70                   **C.       Consideration and Approval of the 2016-2019 Developer Budget Funding**  
71                   **Agreement**

72  
73                   Mr. Cusmano presented the 2016-2019 Developer Budget Funding Agreement and asked for  
74  
75                   comments or questions.

76  
77                   On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board  
78                   approved the 2016-2019 Developer Budget Funding Agreement, subject to any refinements needed prior  
79                   to execution and authorizes the Chair to complete those negotiations and execute, and then ratify in the  
80                   future, for the Highland Lakes Community Development District.

81  
82                   **D.       Consideration and Approval of the Operation and Maintenance Promissory Note**

83  
84                   Mr. Cusmano presented the Operation and Maintenance Promissory Note and asked for  
85  
86                   comments or questions.

87  
88                   On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved  
89                   the Operation and Maintenance Promissory Note for the Highland Lakes Community Development  
90                   District.

91  
92                   **E.       Consideration of Resolution 2016-05 Designation of Officers; Paul Cusmano as**  
93                   **Secretary**

94  
95                   Mr. Cusmano presented Resolution 2016-05 Designation of Officers; Paul Cusmano as Secretary  
96  
97                   and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted Resolution **2016-05** Designation of Officers; Paul Cusmano as Secretary for the Highland Lakes Community Development District.

**F. Consideration of the Fiscal Year 2016-2017 Meeting Schedule**

Mr. Cusmano presented Fiscal Year 2016-2017 Meeting Schedule and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved the Fiscal Year 2016-2017 Meeting Schedule for the Highland Lakes Community Development District.

**FOURTH ORDER OF BUSINESS – Staff Reports**

**A. Manager**

There being none, next item followed.

**B. Attorney**

There being none, the next item followed.

**C. Engineer**

There being none, the next item followed.

**FIFTH ORDER OF BUSINESS – Public Comments**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS – Supervisor Requests**


There being none, next item followed.

**SEVENTH ORDER OF BUSINESS – Adjournment**

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adjourned the meeting of the Board of Supervisors for the Highland Lakes Community Development District.

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*


Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 11/17/16.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Printed Name

Title:  Secretary     Assistant Secretary

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Printed Name

Title:  Chairman     Vice Chairman